

Romeo Foundation for Educational Excellence

Mini-Grant Application

The goals of the Foundation's mini-grant program are to:

- Provide financial support for unique, innovative, and academically productive educational programs and creative projects that are not ordinarily funded through the district's budget.
- Support an in-residence guest program that allows students the opportunity to interact and learn from artists, musicians, chemists, journalists, business leaders, and other professionals.
- Unfortunately, we do not pay for books, buses, or school supplies.

Application Process:

- The mini-grant application is expected to be completed and submitted in its entirety.
- Sell your project. Why is it special? What benefit is received from this project? What is the return for the investment of Foundation dollars? How does it meet the goals of the Foundation?
- Describe in detail how the money will be used. Purchase of technical items may need explanation. Concepts are wonderful, but how will the concept be implemented?
- Accounting is important. Estimate your costs. Do your numbers add up? Not all grants may be funded 100%; therefore, a cost breakdown is important to receive partial funding.
- The Foundation has a limited amount of money to award. Be realistic. A \$1000 request is possible, but it is a large percentage of the Foundation's budget. Try to seek other sources or matching funds for large amounts.
- Keep track of your project's progress in notes, photos, receipts, etc. to submit with your follow-up report. **A follow-up report must be submitted no later than June 1. Please see the last page for reporting format. FAILURE TO SUBMIT A FOLLOW-UP REPORT WILL RESULT IN DISQUALIFICATION OF FUTURE GRANT FUNDING.**
- Any questions or concerns, you may contact Amy Aul aaul@sbcglobal.net We try to grant as many as possible with the funds we have.

DEADLINE:

Received via email by December 22nd, 2017 to Jennifer.boggio@romeok12.org or aaul@sbcglobal.net

Grants will be awarded by January 16th, 2017.

Romeo Foundation for Educational Excellence Mini-Grant Application

Teacher Name:

Building & Grade:

Title of Proposal:

Curriculum Area:

Amount Requested:

Anticipated Date of Implementation:

Number of Students to Benefit:

Describe the project/program:

What is the educational objective?

Describe the expected outcome:

Has a project like this been used in Romeo Community Schools? If yes, please explain.

List the items to be purchased and the estimated costs.

Have you received funds from other sources for this project? If yes, please explain.

Have funds for this project been requested through the regular school budget process? If yes, please explain.

Romeo Foundation for Educational Excellence Mini-Grant Follow-Up Report

How did this project produce the expected outcome?

How did this project meet your educational objective?

What were the long term effects resulting from the project?

Please include photos, receipts, newspaper articles, and additional comments.

Your comments may be used in future promotional materials for the Foundation.